HARTNELLCOLLEGE

Professional Development Committee
Minutes
September 25, 2023, 2:00 p.m.

NAME	REPRESENTING	PRESENT	ABSENT
Dianna Rose	CHRO; co-chair	X	
Moises Almendariz	Administrative	X	
Augustine Nevarez	Administrative		X
Melissa Chin-Parker	Administrative		X
Janet Flores	Faculty	X	
Jason Hough	Faculty; co-chair	X	
Sunita Lanka	Faculty	X	
John Perez	Faculty	X	
Nancy Wheat	Faculty	X	
Nancy Reyes	Faculty		X
Jazmin Rios	Faculty		X
Delia Edeza	CSEA	X	
Fanny Salgado	CSEA	X	
Michael Gutierrez	Guest	X	

CALL TO ORDER AND INTRODUCTIONS
President Gutierrez joined the meeting and thanked the committee for the work that was done for the Fall Rally.

ACTION ITEMS
1. Adopt Agenda

DISCUSSION ITEMS

1. **Spring 2024 Student Success Conference**
    Jason reviewed the proposed for Day 1 and Day 2 of the spring student success conference. The breakout sessions are scheduled already with the presenters.

    Need graphic changed to 2024 in Canva.

    The committee expressed having more breakout session options available to the faculty. We would want to check with who would want a breakout session. We already have 3 breakout sessions, do we want to commit them to do it at least twice?
    > Staff: Afternoon time should be split Caring Campus/ATD and who will be in charge of that presentation.

    > Get in touch with Dr. Harris with the schedule, etc.

2. **Fall Rally Survey Results**
    The committee reviewed the survey results and shared in discussion.

3. Updates
    a. New Professional Development Committee Co-Chair
    b. New software for the tracking of flex time is rolling out soon.
    c. Jason will update and streamline the PDC web pages.

ADJOURNMENT

2023 Semester Meetings:
October 23, 2023
November 27, 2023
December , 2023